

## **POSITION 2: International Long - Term IT Project Manager Expert (part time position with possibility of extension to full time)**

### **Application Process – see above and:**

1. Deadline for applications **24 January 2020 / midnight.**
2. Reference of the e - mail should be: **International Long - Term IT Project Manager Expert**
3. **Duration of engagement: as soon as possible, part time with possibility to extension to full time, until end of the project**

### **Tasks and Responsibilities**

The expert will support EURALIUS beneficiary institution in securing donor for implementation of a key IT system. He/she will prepare and present to potential donors the project proposal. Once the funding is secured, the expert will be responsible for overseeing, managing and coordinating all aspects of the project to ensure successful design, development and implementation of the system. The expert will also take an active part in other activities of EURALIUS Component 4 – IT Infrastructure and will support any activity in related areas of intervention, as needed.

### **Required Profile**

#### **Specific Requirements**

- University degree in Information Systems, Computer Science, Management, Business Administration or a technically related field. Master's degree will be an advantage.
- At least 10 years working experience in IT, at least 5 years experience as an IT Project Manager / Project Director.
- Minimum 5 years experience in managing a team of at least 10 people.
- Valid project management certification, at least one of: PMI PMP, Prince2 Practitioner or Level C of IPMA 4-L-C (International Project Management Association).
- Experience in planning and/or procurement and/or deployment of multi-site ERP or CRM-class IT systems. Experience with case management systems in justice institutions will be a strong asset.
- Proficiency in project management support tools such as MS-Project, Jira, Redmine etc.
- Familiarity with the Albanian justice system and the justice reform will be an advantage.
- Previous experience of working in the framework of a similar donor financed projects would be a distinct advantage.

### **General Requirements**



- Excellent oral and written communication skills in English.
- Flexibility and maturity of judgement.
- Sound analytical skills.
- Ability to work under direction and also to use own initiative.
- Ability to communicate effectively at a number of different levels and methods.
- Ability to work under pressure and to maintain deadlines.
- Political neutrality.
- Team and solution orientation.
- Suitable profile to work within a multidisciplinary team.
- Ability to understand and respect all confidential classifications (both government and trade nature) of any government or trade documents, statements or other information he/ she may be given during the exercise of his/ her duties.

