

**COUNTERING SERIOUS CRIME IN THE WESTERN BALKANS IPA2019**

***is looking for  
a motivated and experienced  
Project Assistant  
to the Resident EU Prosecutor in Serbia***

The Center for International Legal Cooperation ([www.cilc.nl](http://www.cilc.nl)), in cooperation with the German Gesellschaft für Internationale Zusammenarbeit and the Italian Ministry of the Interior is implementing the project 'Countering Serious Crime in Western Balkans' IPA2019. The project is funded by the European Commission with a co-funding of the German and Italian Governments and is focusing on strengthening local capacities to deal with fighting cross-border serious and organized crime in the countries of the Western Balkans (Albania, Bosnia and Herzegovina, Kosovo\*, Montenegro, North Macedonia and Serbia). In each country, a so-called 'Embedded Country Team' (ECT) is full-time deployed at the various serious and organized crime prosecution offices and specialized police offices in these beneficiaries. The ECT's consist of resident prosecutors from EU member states, resident police officers from Italy and local legal advisors and administrative officers.

In order to support the Resident EU Prosecutor to Serbia, we are looking to contract at short notice (preferably per 1 June 2022) and for a duration of around 12 months an ***experienced*** and ***motivated Project Assistant.***

The project assistant will support the resident EU prosecutor *among others* by providing services as interpreter, occasionally translator, inter-cultural and communications advisor and will make logistical arrangements and provides administrative support, if needed. The office is located in the center of Belgrade. There should be a flexibility in the working hours to be made, as at certain periods the engagement will be full-time, whereas at other moments, it will be part-time. The exact working arrangements are to be made with the Resident EU Prosecutor.

The project assistant will:

- Support the resident EU prosecutor by providing interpretation and translation services;
- Support the resident EU prosecutor in arranging meetings with beneficiaries;
- Provide intercultural and occasionally some legal advice;
- Occasionally make logistical arrangements and do some light administrative tasks;

We are looking for a motivated candidate who,

- has experience as interpreter/translator in (EU funded) international projects in the area of security, the Rule of Law and / or judicial reform.
- Preferably the candidate is quite familiar with the mentioned sectors in Serbia and has some legal knowledge and understanding about the Serbian criminal justice system or has a law degree;
- has a flexible attitude, can work autonomously and can meet tight deadlines;
- has strong interpersonal, inter-cultural and organizational skills;
- is a team player;
- is available at short notice.

We offer:

We offer the opportunity to work in a dynamic and interesting environment. Salary is competitive and will depend on the experience of the candidate.

## **SELECTION PROCEDURE**

Interested candidates should send a motivation letter and CV to: [malancea@cilc.nl](mailto:malancea@cilc.nl) and [beun@cilc.nl](mailto:beun@cilc.nl) before **16 May 2022**.

Please note that we will only contact shortlisted candidate. Therefore, please do not contact us once you have submitted your application.

For any questions regarding the position, project and procedure, please contact:

Center for International Legal Cooperation (CILC)

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